

Title I, Part A 2020-2021 Parent and Family Engagement Plan for

Lehigh Senior High School

I, Jackie Corey, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

Parent Consultations

The school shall conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under this part consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

Certifications

The school will inform/notify parents (in a timely manner) of each student attending a Title I school that they have the right to request information about their child's classroom teacher and, if applicable, the services provided by their paraprofessionals, as well as the paraprofessionals qualifications.

The school will notify parents when a child is taught for 4 or more consecutive weeks by a teacher who is non-state certified or state-certified but teaching out-of-field by providing a written notification to each parent in a timely manner. This notification should be timely and in letter form on school letterhead. Newsletters are not always timely and bring about providing information about a teacher's qualification for a specific classroom or grade that does not affect all parents. Notification may be disseminated via student backpack, U.S. mail, and meeting with parents.

School Parent and Family Engagement Policy

The school will jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurance 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Policy Involvement

The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.

The school will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children.

The school will provide parents of participating children with:

- a timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, the parents may submit any parent comments on the plan when the school makes the plan available to the LEA.

Shared Responsibilities for High Student Academic Achievement

The school will jointly develop with parents for all children served under this part a **school-parent compact** that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the Florida's challenging academic standards. Such compact shall

(1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time;

(2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- **parent-teacher conferences in elementary schools, at least annually**, during which the compact shall be discussed as it relates to the individual child's achievement;
- frequent reports to parents on their children's progress;

- reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities;
- ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Accessibility

The LEA ensures in carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

A handwritten signature in black ink that reads "Jackie Conway". The signature is written in a cursive, flowing style.

10/29/2020

Signature of Principal or Designee

Date Signed

Parent and Family Engagement Plan

In support of strengthening student academic achievement, **Lehigh Senior High School**, receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Lehigh Senior High School** agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
 - Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) families play an integral role in assisting their child's learning;
 - (B) families are encouraged to be actively involved in their child's education at school;
 - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

JOINTLY DEVELOPED/INVOLVEMENT OF PARENTS

Lehigh Senior High School will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parents will be invited to attend our Monthly SAC meetings in which parents will be involved in the development of the school parent and family engagement policy. During these meetings, planning, review and improvement of the family engagement programs will be conducted. All parents will be sent a copy of the Parent Involvement Plan Input form prior to the first meeting to allow for proper planning to occur.

ANNUAL TITLE I MEETING

Lehigh Senior High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement plan, the schoolwide plan (SIP).

Development of agenda to use during Title 1 annual meeting will occur in July of 2020 as evident by the production of the agenda. Announcements will be distributed to parents via our Summer newsletter as well as Messenger messages to all parents as evident by the school newsletter and messages. Annual Title 1 meeting will be held immediately after the conclusion of our Open House event taking place at the end of July or beginning of August as evident of sign in sheets.

COMMUNICATIONS

- Lehigh Senior High School will take the following actions to provide families of participating children the following:
- Timely information about the Title I programs
 - Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
 - Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

All information will be shared with parents Via our quarterly newsletter in regards to upcoming events that are occurring on campus. Additional information will be shared with parents via messenger as events come closer to occurring. In instances where parents are unable to attend an event due to restrictions such as time or transportation, accommodations will be made to the best of our ability to be flexible and reasonable. Transportation can be arranged via our Title 1 vans and time restrictions will be adjusted or events will be held in small group as needed to ensure that parents are able to participate to the extent that they wish.

SCHOOL-PARENT COMPACT

Lehigh Senior High School will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

School-Parent Compact will be jointly developed between parents and school members electronically through the messenger app. This compact will then be shared with parents via E-mail/Messenger to allow all parents to have input on the development of the compact.

This compact will then be disseminated to parents and students via messenger and Google Classroom in addition to hard copy for Face to face students.

Commented [WS1]: Please describe how you will gather information for development of plan if we do not return to school. A survey was provided to you to send electronically to all parents/guardians.

Compact cannot be disseminated without parent input (first day of school)

Commented [SA2R1]:

RESERVATION OF FUNDS

Lehigh Senior High School will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Our SAC meetings are held on a monthly basis. During these monthly meetings, all parents are invited and encouraged to attend to plan, review and improve the Title 1 programs that are held on our campus. During our SAC meetings, there is always a 15-30 minute discussion about upcoming Title I/Parent Involvement events and how funds for parental involvement are to be spent.

COORDINATION OF SERVICES

Lehigh Senior High School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

Community Partners and local organizations will be asked and encourage to attend events on campus to offer support to parents and students. Charitable organizations will be granted use of our facilities to promote their organizations and meet the needs of our community.

This organizations and partners include but are not limited to Kiwanis, La Tolteca (Mexican Restaurant), Lehigh Chamber of Commerce and the Rotary Club of Lehigh.

Commented [WS3]: Can you specific on who local organizations and charitable organizations are?

2019-2020 Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]]. Include participation data on the Title I annual meeting.

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Program Information Evenings	3	157	Parents were given the information on how to support their students in our programs that are offered on campus. Parent support assists in ensuring that students stay on track for completion.
2	FASFA/Bright Futures Informational Evening	1	102	Parents were given all the information on how to apply for FASFA and how to be successful in High School to prepare for the future.
3	Open House	1	2,000	Parents had the ability to speak with each individual teacher of their student to ensure that they knew the expectations for the class and receive any important information that is beneficial for the class and the success of the student.
4	SAC Meetings	10	5-10	SIP, Title 1, Data Collection, Drop Out Rate, Testing, Project Success Presentation, Reading Presentation, Cambridge Presentation, Parent Survey
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		Total: 14	Total: 2,269	

2019-2020 Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116)].

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Patrick Briggs- Culturally Relevant Teaching	1	200	Increase teacher's ability to meet the needs of the different cultural backgrounds in the classroom setting.
2	AVID Summer Institute	1	43	Learn how to implement AVID strategies and best teaching practices to ensure that students have access to the best instructional possible.
3	Kagan Summer Institute/Kagan School Based	8	28	Incorporation of cooperative structures in the classroom to increase student achievement.
4	Co-Teacher/Facilitator Training	1	30	Increase achievement of ESE students
5	National Literacy Conference	1	5	Increased Reading strategies in the content areas
6	Capturing Kids Hearts	1	2	Increased ability to build relationships with students to increase performance in the classroom
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		Total:13	Total: 308	

2019-2020 Barriers Summary

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

#	Barrier (Including the specific subgroup)- Be specific	Steps you put in place to overcome barriers - Be specific
1	Transportation	Encourage parents to car pool. Survey would you come if meetings were held library.
2	Time of Training	Adjust time to better meet the needs of parents. Flexible meeting dates.
3	Language Barrier	Translate written documents that are distributed to parents. Provide translators when feasible.
4	Transportation (students and parents)	Have parent involvement specialist use the school van to help transport parents
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Evidence-Based Interventions/Strategies

Evidence-based interventions are practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. The kind of evidence described in ESSA has generally been produced through formal studies and research. Under ESSA, there are four tiers, or levels, of evidence:

- Tier 1 –Strong Evidence:** supported by one or more well-designed and well-implemented randomized control experimental studies.
- Tier 2 –Moderate Evidence:** supported by one or more well-designed and well-implemented quasi-experimental studies.
- Tier 3 –Promising Evidence:** supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
- Tier 4 –Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a SEA, LEA, or outside research organization to determine their effectiveness.

NEW 2020-2021 Parental Involvement Activities

2020-2021 Building Capacity Activities

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116]]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116]]. Include **information** on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116]].

Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement;

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier (see previous page)	Cost Associated with Activity
1	FASFA Informational/Bright Futures Informational	Guidance Department	Increase student ability to attend a higher learning facility	Fall 2020	Tier 2	\$0
2	Technology Training	Tech. Specialist	Improve parents ability to monitor student performance	Fall 2020	Tier 3	\$0
3	Choice Open House	APC	Improve Parents understanding of the classroom structure	Fall 2020	Tier 3	\$250
4	Center for the Arts Parent Night (All parents are invited to learn about the program and determine if their child would benefit being part of the program)	Center for the Arts Team	Improve Parents understanding of the Program needs and structure as well as extend the opportunity for students not in the program to gain information on how to become involved in the program	Quarter 1	Tier 3	\$0

Commented [WS4]: Please add Annual Title I meeting and SAC meetings (separate) to activities.

1 academic activity per quarter must be described within this section. Each event must be academic and ALL parents must be invited. Will ALL parents be invited to Parent Nights? (Center for Arts, AVID, Cambridge). If not please think further regarding PFEP activities.

5	AVID Parent Information Night (All parents are invited to learn about the program and determine if their child would benefit being part of the program)	AVID Teachers	Improve Parents understanding of the Program needs and structure as well as extend the opportunity for students not in the program to gain information on how to become involved in the program	Quarter 1	Tier 3	\$0
6	Cambridge Information Night (All parents are invited to learn about the program and determine if their child would benefit being part of the program)	AICE Teachers	Improve Parents understanding of the Program needs and structure as well as extend the opportunity for students not in the program to gain information on how to become involved in the program	Quarter 1	Tier 3	\$100
7	Annual Title 1 Meeting	APC	Increase Parent understanding of Title I and the effect on students.	Fall 2020	Tier 3	\$0
8	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	September	Tier 3	\$0
9	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	October	Tier 3	\$0
10	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	November	Tier 3	\$0
11	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	December	Tier 3	\$0
12	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	January	Tier 3	\$0
13	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	February	Tier 3	\$0
14	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	March	Tier 3	\$0
15	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	April	Tier 3	\$0
16	SAC Meeting	APC	Increase Parent understanding of Title 1 and the effect on students.	May	Tier 3	\$0
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2020-2021 Staff Training Activities

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier
1	Technology training on Focus and Google Classroom	APC	Increased communication with parents regarding available resources classwork and homework through Focus and Google Classroom	Fall 2020	Tier 2
2	Technology training on Castle	Student Services Team	Teachers will be given an overview of the positive impact of having volunteers working with students to increase academic achievement.	On-Going	Tier 2
3	Expectation that teachers read the school newsletter and weekly Lightning Forecast with research-based articles on parent involvement	Principal	Research-based articles on parent involvement.	On-Going/Weekly	Tier 2
4	Technology training on Teacher Websites	Tech. Specialist	Increased communication with parents regarding available resources, classwork and homework through Teacher Websites.	Fall 2020	Tier 1
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